

LAGUNA HONDA HOSPITAL REPLACEMENT PROJECT
ASSISTED LIVING PROJECT MEETING

MINUTES

Monday, June 19, 2006, at 1:00 p.m.

Mayor's Office of Housing, 1 South Van Ness, 5th Floor, Room 5080

PRESENT:

Larry Funk, *Laguna Honda Hospital*
Diane Mai-Tran, *Laguna Honda Hospital*
Paul Isaskon, M.D., *Laguna Honda Hospital*
Meg Cooch, *Planning for Elders*
Bill Haskell, *Department of Aging and Adult Services*
Norma Satten, *LTC Coordinance Council PECC Board*
John Thomas, *LHH Replacement Project*
Nancy Brundy, *Just on Aging*
Steve Shum, *Corporation for Supportive Housing*
Ken Stein, *Mayor's Office of Disability*
Marc Trotz, *Office of Housing, DPH*
Joel Lipski, *Mayor's Office of Housing*

EXCUSED:

John Kanaley, *Laguna Honda Hospital*
Aaron Wagner, *Planning for Elders of the Central City*
Benson Nadel, *S.F. Ombudsman*
Jean Tokask, *Sutter VNA & Hospice, Planning for Elders Board*
Mary Ruth Gross, *SEIU - UHW*
Mauro Hernandez, *University of California*
Anne Romero, *Mayor's Office of Housing*
Jaya Chattersee, *SEIU – UHW*
Marie Jobling, *LTC Coordinating Council, G.L.U.E.*

Chair: Larry Funk

Item No.	Topic	Discussion	Action By	Completion Date
1)	Approval of Minutes 5/8/06	Minutes of 5/8/06 were reviewed and approved as distributed	Diane Mai-Tran	5/2/06

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2)	Progress Report on Selection of Consultant	<p>Workgroup was informed that Anshen and Allen has been approved and selected to work on the architectural design for the Assisted Living Units at LHH.</p> <p>Joel Lipski informed the workgroup that the HUD's procurement process is simple. There is no specific requirement other than good documentation, record keeping, in addition to following the process.</p>	<p>John Thomas</p> <p>CCSF to comply with terms and conditions of HUD grant</p>	Ongoing
3)	Program Definition/Discussion	<p>Marc Trotz provided a brief definition of the AL program. It will be supportive housing.</p> <ul style="list-style-type: none"> ➤ At least 140 units (studio, 1 bedroom) ➤ Unlicensed permanent housing ➤ Appropriate on-site services on conjunction with campus services. Supervision, program management, 24hrs services ➤ Age 18 and older. <p>Childcare space was in the master plan as part of the assisted living area and if there is a geographic separation between the AL units and childcare place.</p> <p>Questions came up with where the clients come from. Should AL unit be available for people who exit LHH and no alternative places to go. People in community and unstable home and/or a blend of all.</p>	FYI	

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4)	<p>Program Definition /Discussion (continued)</p> <p>Other Business</p> <ul style="list-style-type: none"> ➤ Consultant introduction at future meeting ➤ Announcement 	<p>Demolition versus building the new facility of assisted living units were also discussed. Demolition could require higher level of civic review and processing and it impact on EIR.</p> <p>Various level of responding to environmental work need to be done. Preservation of the buildings was discussed.</p> <p>Workgroup requested LHHRP to provide an overview presentation of the campus, the rendering of the new hospital</p> <p>Workgroup concurred to convene the meeting AL in September.</p> <p>Consultants to identify team members and discuss their planning approach to the workgroup at then next meeting which has been scheduled for Tuesday, September 12th at 1PM – 2:30 PM. The design team will also provide unit cost for the new construction. More details dialogue to follow at the next meeting.</p> <p>Funk mentioned that the design team to be toured the assisted living facilities such as Mission Creek and Plaza Project prior to the September's meeting.</p> <p>The AL workgroup to prepare list of design issues for the next meeting.</p>	<p>Larry Funk to follow up with the requested presentation.</p> <p>Next AL is scheduled for 9/12 at 1PM. Anshen + Allen to be introduced present, and initiate program definition/ assessment with workgroup</p>	Ongoing

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		<i>Announcement</i> Ken Stein announced the Disability Council Meeting on July 21 from 1-4 PM and invited any one interested individual can attend and share any issues and concerns they have at the meeting. More details to be provided. .		
5	Adjournment	Meeting adjourned at 2 PM		